

PACE Community Problem Solving Worksheet

Conflicts between members in the PACE community can develop when there are differing expectations or values. When these differences interfere with the PACE mission, the following is recommended for resolution:

1. Set up a meeting with the person or persons who are directly related to your concern. Notify the PACE President of the situation. Before the meeting, each person involved completes the following questions. In some instances, just going through this thinking and writing process may be enough to clarify and resolve the situation.

What was your expectation of the situation? How was this expectation and/or your values not met in the situation? What story are you telling yourself about what happened?

How would you have changed this situation to better align with your expectations, values, and the PACE community mission? What could each party have done differently?

2. At this meeting, each party shares their view of the situation leading to the conflict and what they would have changed. Together, determine and write down a mutually agreed upon plan of action, including who is responsible for what. Include a time and method to follow up in order to review the progress/status of the planned resolution.

Resolution Plan:

Follow Up:

When: _____

Method: (phone call, written note/email/text, in person) _____

Notes:

- Role of the PACE Board:
- Role of the Principal:

