**LOCKWOOD ELEMENTARY**

**PACE GENERAL MEETING**

May 31, 2022| 7- 9pm

Jessica Read calls the meeting to order at 7:00 pm

* Thank you all for coming tonight. We have a lot to celebrate. After the 5th grade celebration we are going to dismiss the 5th grader for their celebration. Welcome and thank you I am Jessica Read I am the PACE president for 21/22. Huge thank you to the amazing PACE teachers and thank you Tamorah, thank you staff appreciation, thank you membership team, Spanish team and outdoor Ed team. Dia del nino was amazing. Thank you outdoor Ed. Thank you to Michael and Robyn, thank you field trip coordinators for all the work in a short period of time. Thank you. Thank you to the Board. Thank you all so much for everything you have done. Thank you all for doing your jobs. Without you doing your job the program can’t run.

* Are there any edits or additions to the minutes? The Minutes are approved as distributed.
* Kelly McDonald reads the PACE Mission Statement
* Jessica: I thought it would be great for the 5th graders and siblings to see the board and who helps run this program. Thank you all for everything you have done. For a token of appreciation you get a box of cookies.
* We are going to do the slide show thanks to Jennie. She made this possible.

Also, it was made possible by Chris. Thank you so much.

* We are going to celebrate our graduating families. We have 16 of those families. Please come up when we call your name.
	+ Mrs. Ekstrom: Thank you for being such a great class. You are the best class we have ever had. You were my first ever Zoom class. It was a strange time but you all made it that much better. Mrs. Tradal said you guys were great at Lost at Sea. She loved you coming back in person. She remembers she wanted to cry with joy. You are off to do wonderful things.
* Jessica: We are going to celebrate an incredible woman, Mrs. Parrott. Mrs. Parrott was with pace of 7 years. I came into an info night and I was scared and she was so welcoming and she makes you feel like you are the most important person. You have made an impact on everyone's life.
	+ Mrs. Ekstrom: She leaves such an impact on kids. She has been a mentor to all of us. Her experience as an educator gives us such a wide lense. Thank you Mrs. Parrott.
* Principal’s Update Tamorah Redshaw: Good evening I want to take a minute to thank Jessica, this is my first year working with the PACE community. It has been so very wonderful. Hopefully I will see most of you from 3-4 tomorrow. The Lockwood staff is hosting a british high tea and it is an opportunity for the staff to thank the volunteers. I know there has been a lot going on this year. I have been in communication with the district about our safety at our school. I am also going to be doing a walk around with the head of security, as I learn more I will communicate what I learn. Once again I am looking forward to all the activities next year and hopefully it will be a more normal year.
* Jessica: There are a lot of classroom moves happening and it will be focused by grade. 4 out of the 5 PACE teachers are moving and there is a link to help them pack. It is a change for PACE.. I know there are questions about the center. We will have the space in the room attached to the cafeteria. I just wanted to make sure you are all aware. Mrs. Ekstrom is not moving.
* In the summer you will continue to get emails from the president's email. You will get emails from your class coordinators as well. The transition for the rolls is on the first of july. You will get an email for your roll with an email address for you to use. This helps you be able to save information on a drive. I will be president until june 30th. Our August meeting will be 8/23rd. It will be at 7:00. We don't know if it will be on zoom or in person. The teachers do meetings before which lasts about 30 minutes.
* This is our year in review and all the things we have done.
* Field Trips – every class has had a virtual field, incursions and offsite. ​
* New Family dessert​
* PACE info nights for prospective families​
* PACE at Lockwood Tours​
* Re-enrollment and enrollment​
* PACE Harvest parties – crafts and games​
* Family Camping​
* PACE community events – Pumpkin painting, Ice cream social & rock painting​
* Mini units – recycled Art with bottle caps and toy maker​
* 5th grade bus stop art​
* Class play dates and parent meet ups​
* Dia Del Nino​
* Outdoor Ed​
* Volunteer hours = 3955 as of 3/1​
	+ Family desert is usually at the end of September. Typically in September you are not in the classroom. Thank you Isabela for all your hard work for the Harvest party. Cristi was a new family and she jumped in and planned family camping. Toy maker was a huge hit. Total hours 3,955 hours within our pace rolls and classrooms.
* Staff Lunch funded by PACE for their August Staff meeting​
* School Grant – 2 picnic tables and 3 benches​
* Harvest fun at recess for all Lockwood students​
* Classroom support in Kindergarten and other general ed Classes​
* Staff Appreciation – events each month for staff ​
* Leadership meetings with PTA, PACE and admin bi monthly​
* 2nd Grade Planting classes and plant sale – Mr. Wallace​
* 2nd Grade Salmon projects and releasing in the creek – Mr. Wallace​
* Egg Drop​
* Volunteering for all PTA Events – leopard laps, PTA board, career day, multicultural night, Art walk, Leopard lane, 5th grade celebration, 5th grade legacy project. ​
* Total Community volunteer hours = 1323 as of 3/1​

The other thing that is great is that we give to lockwood. Fully funded staff luncheon in August. Bought bences and we did harvest fun at recess. Classroom support for other lockwood classrooms. Helped the Kindergarten teachers. We did leadership meetings. I would meet with Tamorah and Gavin, the PTA residents, so we could collaborate. 2nd grade did a plant class for all of 2nd grade. Mr. Wallace does the Salmon cycle for all of the 2nd graders. We are doing the egg drop for all of lockwood. We volunteer at all the pta events. Community hours 1323 hours for the community. We have done a lot and I can’t be more proud of our organization. Thank you for all that you have done.

Committee Reports

* Membership Christie: Hours are due tomorrow. Please do your hours. There is a link in your broadcast. It is a little different this time to allow us to gather some more information. Same general categories, classroom hours, admin hours and community hours. Class rosters are almost finalized. We are doing the egg drop this year. It was started by a PACE parent who is now a PACE teacher. It is for all Lockwood students on June 15th which is a full day during lunch. Bothell fire department is scheduled to come. Cross your fingers there are no fires. We need some volunteers for the morning and to help during the drop. We need help from 11:00-1:45. sign up when out in the Wednesday folder on a paper and in the broadcast.
	+ If we have a child with an egg allergy what do you suggest we do?
		- Write on the outside egg allergy. The volunteer is the one with gloves on and opens the package, so no kids will be touching the egg. My email is in the broadcast.
* Enrichment: Sharee Lowe*:* Thank you to anyone who has been on the committee with me the past two years.
	+ Hilary: Thank you to everyone who helped out with Dia Del Nino. Thank you to the board for stepping up and taking a lead. Thank you to everyone who volunteered. We will have the last Spanish class june 9th. Will start again next October. We don’t know if we will have the same teacher.
* Michael: I am the lead and Robin the co lead. It is next friday June 10th. I will send out more info at the end of the week. Make sure you volunteer stuff is in and you have turned in the field trip form. Falconer is coming again. Typically bring a meal. There is additional parking on the way out. Thank you all.
* Christi: We found out all of the Kayak camp grounds will be open. It is the Last weekend of September. There will be a movie Friday and Saturday night. We are not renting the shelter this year. Everything will be at the amphitheater. We are doing the lottery for a yurt. 8 families will get a yurt but you still have to pay for it. The Yurt winners are Jennifer Cornado, Jessica Read, Anna Memmel, Lara Allen Butler, Beth Knutsen, Cynthia Tran, Rachel Ogurkow.
	+ Jessica: It is really fun, you can come for just the day or you can stay the night.
* Jessica: We would like to do a special thank you to our PACE teachers. Our teachers have been incredible. You make a huge impact and people stay for you. We wanted to say thank you. They also attend our board meetings. They do a lot of extra stuff. Thank you, you are the core of our program.
* Treasure report Sarah: Hopefully you picked up the treasure report. We are continuing to collect enrollment fees. Thank you to everyone that has their company match donations. Field trips were the highest expense. One special item of note in the Student/Family support section. Your board at its last meeting on May 16th discussed the added complexity that moving classrooms will cause our program. Without a shared center room for the PACE class to utilize, your board voted to add $250 to the program equipment line item to give more flexibility in purchasing items to mitigate losing a program centric center room. That change is reflected in the Treasurer's report. We are spending the money we are making. Please submit your expenses. We have until 8/31, but it is just easier if we do it by the end of this year. Your board is recommending to the membership that you vote to increase the teacher Discretionary line item by $1000. This would give an additional $200 per PACE teacher to assist them in their transitions over the summer as they plan for their classes and configure theri physical space for next year.
	+ Jessica: This is not a new thing. They get a stipend 2 times a year. We have done this before.
	+ Carly Summers motions to increase teachers discretionary line item to 1,000. Christain lentz seconds. Motions passes.
* Outgoing/Incoming Board Jessica Read: Our board slate for next year was sent out. Vice President becomes the president next year.. Isabela motions to approve the Slated board for next year. Andrea seconds. All those in favor say yah any opposed? The board slate passes.
* We have this gavel to pass down to the new President and I think I lost it. I will find the gavel and give it to Kelly.
* Incoming President Kelly McDonald: I currently have a 3rd and a Kindergartner. My husband went through PACE at Woodmore a long time ago. I want to thank Jessica. Thank you for everything you have done this year. It is a huge time commitment and she has been a great mentor to me. I am really excited to take this on for next year. My 1st grade year was only half of a normal year. We are hoping it will be a normal year next year. I am very excited. If anyone has feedback or wants to talk please reach out. I am at the vice president email until 6/30. I am super excited and I hope next year is fantastic.

Meeting Adjourned at 8:17 pm.

Submitted by your PACE Secretary, Marnae Lord